

e-JKKP7 User's Manual

TABLE OF CONTENTS

A. I	NTRODUCTION	3
B. S	SYSTEM REQUIREMENTS	3
C. /	ACCESS TO e-IKKP7 SYSTEM	3
D. N	MEDICAL PRACTITIONER ROLE	4
10	REGISTER NEW USER	4
1.1	Register New User	4
2.0	LOGIN INTO THE SYSTEM	7
2.1	Login into the System	7
3.0	STATISTICAL DIAGNOSIS OF DISEASE / POISONING REPORT	9
4.0	SUBMIT JKKP7	9
4.1	Notifier Information	9
4.2	Affected Person	11
4.3	Occupational Poisoning / Disease	11
4.4	Additional Information	12
5.0	LIST OF PENDING FOR SUBMISSION	18
5.1	View the Draft Affected Person Details	19
5.2	Delete the Draft Affected Person Record	20
5.3	Print the Draft Affected Person	20
6.0 6.1	LIST OF SUBMITTED JKKP/ KEPOKI View Submitted IKKP7 Report Details	21
7.0	CHANCE DASSWORD	24
7.0	Key in the old and new password	24
8.0	LIPDATE PROFILE	25
81	Update User Profile	26
9.0	SWITCH LANGUAGE	27
E. (COMPANY REPRESENTATIVE ROLE	28
1.0	REGISTER NEW USER	28
1.1	Register New User	28
2.0	LOGIN INTO THE SYSTEM	30
2.1	Login into the System	30
3.0	STATISTICAL DIAGNOSIS OF DISEASE / POISONING REPORT	31
4.0	SUBMIT JKKP7	32
4.1	Notifier Information	32
4.2	Affected Person	32
4.3	Occupational Poisoning / Disease	33
4.4	Additional Information	34
5.0	LIST OF PENDING FOR SUBMISSION	40
5.1	View the Draft Affected Person Details	40
5.Z	Delete the Draft Affected Person Record	41
5.5 6.0	LIST OF SUBMITTED IKKD7 REDORT	42
6.0	View Submitted IKKP7 Report Details	43
7.0	CHANGE PASSWORD	46
7.1	Key in the old and new password	46
8.0	UPDATE PROFILE	47
8.1	Update User Profile	48
9.0	SWITCH LANGUAGE	49

A. INTRODUCTION

The purpose of e-JKKP7 is to allows the employer and the registered medical practitioner reporting occupational disease and poisoning through online system. According to Occupational Safety and Health Act 1994 (Act 514) employers and medical practitioners are required to report to the Department of Occupational Safety and Health closest if any occupational disease and poisoning occur in the workplace. The Act also states that every registered medical practitioner must report if an employee believed / suspected of suffering from occupational diseases or occupational poisoning to the Director General. Therefore, JKKP initiates a new system development called e-JKKP7 System not only to monitor occupational disease and poisoning but also to determine the root cause of the disease and poisoning that preventive action can be taken to the same event does not repeat. At the same time, the collected data from the usage of the system will be an important database for JKKP to perform analysis and prepare a strategic plan for the administration and enforcement of the law.

Requirements	Details
Computer/Processor	Intel Pentium® III 400Mhz and above
Memory	128 megabyte (MB) and above
Modem	64 kbps and above
Operating System	Microsoft Windows® XP and above
Web Browser	Google Chrome, Mozilla Firefox, Safari, Opera and
	Microsoft Internet Explorer 8.0 and above
Internet Connection	Internet account

B. SYSTEM REQUIREMENTS

C. ACCESS TO e-JKKP7 SYSTEM

The system could be accessed on http://ejkkp7.dosh.gov.my/.

D. MEDICAL PRACTITIONER ROLE

1.0 REGISTER NEW USER

1.1 Register New User

After accessed the system, Medical Practitioner clicks "Register User" button as shown in Figure 1.

+ttp://ejkkp7.do	sh.gov.my/ejkkp7		↔ - • ×
e-JKKP7 Sy	/stem		
al 🖍 😫 🔇	Home		
Login	Keep user (employer or registered medical practitioner) well informer	d. Users able to monitor closely and obtain status reports submitted	UKGP7
Registration ~ Register User Assistance ~		Scope	System Interface
User Guide Manual FAQ → Choose Language →	The purpose of e-JKKP7 is to allows the employer and the registered medical practitioner reporting occupational disease and poisoning through online system. According to Occupational Safety and Health Act 1994 (Act 514) employers and medical	This system is consists of several modules :- • Registration Module • Investigation Module • Reporting Module • Administration Module	The interface between the eJKKP7 System and the user is a web browser, PDA or Smartphone Web Browser. The Graphic User Interface (GUI) for eJKKP7 follow the modern design. The eJKKP7 system support popular web browser such as Internet Evelorer 0.0 and phone Marilla Ocera and 5 for
- Malay - English	Department of Occupational Safety and Health closest if any occupational disease and poisoning occur in the workplace. The Act also states that every registered medical practitioner must report if an employee believed / suspected of suffering from occupational diseases or occupational poisoning to the Director General		e-JKKP is designed to give support department a broader and user-centered experience

Figure 1: e-JKKP main page.

Medical Practitioner clicks on "Medical Practitioner" button as shown in Figure 2.



Figure 2: Selection for user registration

Medical Practitioner keys in all the required information and then clicks "Register" button as show in Figure 3.

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e-JKKP7 Syst	p/.dosh.gov.my/eJKKP//Account/Regi	sterPractitioner	2 + C 2 Registe	r Employer Represen X		ነት እና መ
Q. e-gi007 Login ~ Q. Login	Home Medical Practitioner Registration Applicant Information Name Document Type Document Type Document Type Document No. Phone No. Designation MMC No. OHD No. Security Information User Name Password Password Password (re-type)		V Register	Clinic / Hospital Information Clinic / Hospital Name Address Cliy State Postcode		
						A

Figure 3: Medical Practitioner information

This notification will be appeared after the registration successful as shown in Figure 4.



The user need to login into his/her email and then clicks the activation link inside the email as shown in Figure 5.

e-JKKP7 System - Accoun	x		
← → C 🔒 https://	mail.google.com/mail/u/0/#search/jkkp/147e1dc9cc31a92b		♦ ☆
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Gmail -	← 🖸 ① 📋 Move to Inbox ∿ - More -		1 of 11 < > 🗘 -
COMPOSE	Ad Virtual Business Office - regus.com.my/VirtualOfficeSolutions - Prime Address,Phone Answered & More In Over 2	2,000 Locations Worldw	ide. ()
Inbox (16) Important Sent Mail Drafts (34) → Circles Notes More →	e-JKKP7 System - Account Activation Process	tivity: 46 minutes ago Details	jkkp Add to circles
Φ			

Figure 5: Activation link in the email

After clicks the activation link, the new window will be appeared as shown in Figure 6.



2.0 LOGIN INTO THE SYSTEM

2.1 Login into the SystemThe user need to key in the user name and password and click"Login" button as shown in Figure 7.



Figure 7: e-JKKP7 main page

Once successfully login, the landing page will be appeared as shown in Figure 8.

A () A ttp://ejkkp7.dosh		<mark>_ 0 _×</mark> 命☆ 榮
e-JKKP7 Sys	tem	Welcome, mptest001@test
Q JKKP7 ✓	✓ WELCOME TO e-JKKP7 SYSTEM (v0.1)	×
Submission Status	▼ STATISTICAL DIAGNOSIS OF DISEASE / POISONING	By Month or Vear X
List of pending for submission		
List of submitted JKKP7 Report		

Figure 8: Medical Practitioner module landing page

3.0 STATISTICAL DIAGNOSIS OF DISEASE / POISONING REPORT

The system will display the report of submitted disease / poisoning in a pie chart shown in Figure 9.

+ (-) Attp://ejkkp7.dosh.	gov.my/elKKP7/Home/MedicalPractitioner	û ☆ @
e-JKKP7 Sys	tem	Welcome, mptest001@test
Q JKKP7 ✓ − Submit JKKP7	✓ WELCOME TO e-JKKP7 SYSTEM (√0.1)	×
Submission Status List of pending for submission	T STATISTICAL DIAGNOSIS OF DISEASE / POISONING	By Month or Year V
List of submitted JKKP7 Report	(50%)	 Poisoning by acrylmide monomer Poisoning by benzene or a homologue

Figure 9: Statistical diagnosis of disease / poisoning report

4.0 SUBMIT JKKP7

Medical Practitioner will submit a report about Occupational Disease and Poisoning. Medical Practitioner required to enter notifier information, affected person information and occupational poisoning / disease and additional information details.

4.1 Notifier Information

Medical Practitioner fills in the notifier information and clicks "Save & Next" button as shown in Figure 10.

C e-JKKP7 Syst	tem			Welcome, mptest001@test
Q јккр 7 🗸	🖌 Home			
Submit JKKP7 Submission Status List of pending for submission List of submitted JKKP7 Report	JKKP7 Report	2 Affected Person	3 Occupational Poisoning / Disease	4 Additional Information
©	Name Designation	MP TESTO01 MGR		
	Clinic / Hospital Name Address City	KLINIK MESRA JLN MUTIARA 2/18		
	State Postcode	SELANGOR 47100		
	Phone No.	03-89928800		← Previous Save & Next →

Figure 10: Notifier Information form

4.2 Affected Person

Medical Practitioner fills in the affected person information and clicks "Save & Next" button as shown in Figure 11.

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Q JKKP 7 ~	倄 Home						
Submit JKKP7	IKKP7 Report						
Submission Status	jiuu i nepore		•			-	
List of pending for submission	Notifier Information		2 Affected Person	Occupational Poisoning /	Disease	Additional Informa	ation
List of submitted JKKP7 Report	Affected Person						
	Name	TESTUSER		Organisation Name	TEST		
	Document Type	New IC No.		Address	KL		
	Document No.	232342343		City	KL		
	Nationality	Malaysian Citizen Non-Malaysian Citizen		State	WP (KUALA LUMPUR)	¥	
	Gender	 Male 		Postcode	46000		
		O Female		Location of Incident	Workshop	~	
	Birth Date	01/08/2000					
	Race	Malay					
	Occupation	MGR					
						← Previous	Save & Next 🔸
							•

Figure 11: Affected Person information form

4.3 Occupational Poisoning / Disease Medical Practitioner fills in the occupational poisoning / disease information and clicks "Save & Next" button as shown in Figure 12.

🐑 e-JKKP7 System				mptest001@te
JOOP 7 V Submit JOOP7 Submits JOOP7 List of pending for aubmission List of submitted JOOP7 Report	Home KKP7 Report Notifier Information Diagnosis / Provisional Diagnosis Diagnosis Dece Nama Doktor Address City State Posscode	Affected Person Polsoning by acryImide monomer 15/08/2014 MP TEST001 JLN MUTIARA 2/18 PUCHONG SELANGOR ¥7100	Cccupational Poisoning / Disease	Additional Information

Figure 12: Occupational Poisoning / Disease information form

4.4 Additional Information Medical Practitioner fills in the description of work that led to occupational poisoning / disease as shown in Figure 13.

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CKP 7 × 1	Home
bmit JKKP7	IKKP7 Report
ubmission Status	
t of pending for bmission	Notifier Information Affected Person Occupational Poisoning / Disease Additional Information
t of submitted JKKP7 port	Additional Information
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	Description of work that led to occupational poisoning/disease (Please describe any work done by the affected person which might have led to them getting the disease is thought to have been caused by exposure to an agent at work, e.g.a specific chemical - please state what that agent is)
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Figure 13: Additional information form

•

e-JKKP7 Sys	stem	Welcome, haizams@gm
ЈККР 7	A Home	
Submit JKKP7	JKKP7 Report	
Submission Status		
List of pending for submission	Notifier Information Affected Person Occupational Poisoning / Disease Additional Informatio	on
List of submitted JKKP7 Report	Additional Information	
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Medical Practitioner can upload the supporting document by clicking the "Browse" button as shown in Figure 14.

Figure 14: Additional information uploading document form

Medical Practitioner browses the supporting document on local hard drive as shown in Figure 15.

Choose File to Upload	X
Computer ►	✓ 4 Search Computer
Organize 🔻	u≓ ▼ 🗍 🔞
 ▲ ★ Favorites ■ Desktop ● Downloads ● Recent Places ■ Comments ● Documents ● Music ● Pictures ● Subversion ● Wideos 	 Hard Disk Drives (2) OS (C:) 85.7 GB free of 284 GB READER (D:) 1.83 GB free of 1.99 GB Devices with Removable Storage (2) DVD RW Drive (E:) CD Drive (G:)
▲ I Computer ▲ OS (C:)	A Partable Daviess (1)
File <u>n</u> ame:	

Figure 15: Browse the supporting document

The system shows a list of documents uploaded as shown in Figure 16.

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Q ЈККР 7 🗸 🗸	A Home
Submit JKKP7	JKKP7 Report
Submission Status	
List of pending for submission	Notifier Information Affected Person Occupational Poisoning / Disease Additional Information
List of submitted JKKP7 Report	Additional Information
(C)	Description of work that led to occupational poisoning/disease (Please describe any work done by the affected person which might have led to them getting the disease is thought to have been caused by exposure to an agent at work, e.g.a specific chemical - please state what that agent is)
	TESTING
	Supporting Documents
	Add File Browse
	InstallShield Visual Studio.png 149.98 K8 🔒 Delete
	♦ Previous

Figure 16: Page shows the supporting document uploaded

	😭 Home					
Submit JKKP7	IKKP7 Peport					
Submission Status	јики и кероте		-	-	-	
List of pending for submission	Notifier Informa	ation	Affected Person	Occupational Poisoning / Disease	Additional Inform	ation
List of submitted JKKP7 Report	Additional Information			· -		
	Supporting Documents Add File	Browse				
	The second se	InstallShield Visua	al Studio.png	149.98 KB	a Delete	

Medical Practitioner can delete the uploaded document as shown in Figure 17.

Figure 17: Deleting supporting document

Medical Practitioner clicks "Finish" button to finish the submission as shown in Figure 18.

		× 0 □
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Submit JKKP7	IKKP7 Deport	
Submission Status		
 List of pending for submission 	Notifier Information Affected Person Occupational Poisoning / Disease Additional Information	
 List of submitted JKKP7 Report 	Additional Information	
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	InstallShield Visual Studio.png 149.98 KB 2 Delete	
	Previous	Finish 🗲

Figure 18: Finish button



The notification will be prompted as shown in Figure 19.

Figure 19: Submission finished confirmation

Medical Practitioner can add another affected person by clicking "Add Affected Person" button before the submission as shown in Figure 20.

B 60 No. 0 .							
(-) 🖉 http://ejkkp	p7.dosh.gov.my/eJKKP7/Registration/JKKP7	100 C 100 C	P + C 🦉 - F	EPORT FOR OCCUPATIO	×		
Q JKKP 7 ~	🖀 Home						^
- Submit JKKP7		 Notifications 			×		
Submission Status	Notifier information	Do you want to add new recor Select 'Add Affected Person'. If Report' and to save draft the si	ds Affected Person? If Y you choose to submit i ubmission choose 'Save	es, he JKKP7 report, select 'Send i Draft'	ng / Di	Additional Information	
Clist of submitted JKKP7 Report C	Additional Information	Add Affected Person	✓ Send JKKP7 R	eport 🖉 Save Draft	might	have led to them getting the disease is thought to h	nave
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		TEST	234	RE			
	Add File.				~		
		InstallShield Visual Studio.png		149	1.98 KB	ê Delete	
						← Previous	Finish →

Figure 20: "Add Affected Person" button

Medical Practitioner submits the report by clicking the "Send JKKP Report" button as show in Figure 21.

🗲 🔿 🙋 http://ejkk	p7. dosh.gov.my /eJKKP7/Registration/JKKP7	14 Mar	P → C Ø → C Ø → C	110 ×	× □ □ - × 欲 ☆ ŵ
Q ЈККР 7 ~	🖀 Home				· · · · · · · · · · · · · · · · · · ·
Submit JKKP7	JKKP7 Report	 Notifications 		×	
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Report	Additional Information	Add Affected Person	Send JKKP7 Report Save Drat	ift might have led to them getting	the disease is thought to have
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		TEST 2	234 RE		
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Figure 21: Send JKKP Report button

Medical Practitioner clicks the "Agree" button to submit the report as shown in Figure 22.

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🗲 🕘 🧭 http://ejkkj	p7.dosh.gov.my/eJKKP7/Registration/JKKP7	P → C Ø → C Ø → C	×	6 🕁 🛱
Q јккр 7 ~	# Home			
Submit JKKP7		①Declarations	×	
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 List of pending for submission 	Notifier Information	 HAIZAM MP a medical practitioner, hereby declare that the information provided i me for this JKKP7 report is true, correct and complete. 	ning / Disease	Additional Information
List of submitted JKKP7 Report	Additional Information	✓ Agree Ø Not Agree		
	Description of work that led to occubeen caused by exposure to an age TESTING Supporting Documents Add File Browse		might have led to them getting the	ne disease is thought to have
		InstallShield Visual Studio png 1	49.98 KB 🔒 Delete	•
				← Previous Finish →

Figure 22: "Agree" button

Medical Practitioner clicks the "Save Draft" button to save the report as draft as shown in Figure 23.

< l> ttp://ejkk	p7. dosh.gov.my /eJKKP7/Registration/JKKP7		Q → C 🥝 - RE	PORT FOR OCCUPATIO	×		- 同 × 分 ☆ 袋
Q јккр 7 – V	A Home						· · · · · · · · · · · · · · · · · · ·
Submit JKKP7		 Notifications 			×		
Submission Status	Notifier Information	Do you want to add new record Select 'Add Affected Person'. If Report' and to save draft the su	Is Affected Person? If Ye you choose to submit th ubmission choose 'Save	is, ie JKKP7 report, select 'Send Draft'	ng / Disease	Additional Information	
Report	Additional Information	🛉 Add Affected Person	✓ Send JKKP7 Rep	port 🖉 Save Draft			
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		Affected Person TEST	Document No.	Occupation			
	Supporting Documents						
	+ Add File Browse.				~		
		InstallShield Visual Studio.png		149	.98 KB	會 Delete	
						← Previous	Finish >

Figure 23: "Save Draft" button

5.0 LIST OF PENDING FOR SUBMISSION

This page will display all the affected person that yet to be submitted (draft) as shown in Figure 24.

JKKP7 ssion Status	List of pending for submissio	n					
ending for	ID 🗘 Date of Report	Affected Person		Document No.	Status	Delete Draft	Print Draft
ubmitted IKKP7	JKKP ld: 158 - 1 affected person						
dominated process	158 16/08/2014	TEST002		22222	Draf	8	0
	Q Show Details		C C Page 1 of				/iew 1 - 1



5.1 View the Draft Affected Person Details Medical Practitioner can view the draft affected person details by clicking the draft affected person name as shown in Figure 25 below.

🕒 🙆 http://eikkp	7. dosh.gov.mv/eJKKP7/Registrat	ion/JKKP7NotSubmit				l	
👌 e-JKKP7 Syste	em					We	lcome, ptest001@te
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mit JKKP7	List of pending for submissio	0					
of pending for 🕚	ID 🗘 Date of Report	Affected Person	t	Document No.	Status	Delete Draft	Print Draft
nission	JKKP Id: 158 - 1 affected person						
of submitted JKKP7 ort	158 16/08/2014	TEST002	2	2222	Draf		Ð
	Q Show Details		🛞 🕑 Page 🚹 of 1 🕗	10 ✓			

Figure 25: Click draft affected person name to view details

The page then display the draft affected person details page as shown in Figure 26.

📆 e-JKKP7 Syst	em			mptest001@te:
JKKP 7 ~	A Home			
iubmit JKKP7	IKKP7 Report			
Submission Status		0		0
ist of pending for ubmission	Notifier Information	2 Affected Person	Occupational Poisoning / Disease	Additional Information
st of submitted JKKP7 eport	Medical Practitioner Information			
(@)	Nama	ND TECTOD1		
	Name	MP TESTOOT		
	Designation	MGR		
	Clinic / Hospital Information			
	Clinic / Hospital Name	KLINIK MESRA		
	Address	JLN MUTIARA 2/18		
	City	PUCHONG		
	State	SELANGOR		
	Postcode	47100		
	Phone No.	03-89928800		
				← Previous Save & Next →

Figure 26: Display draft affected person details

.

5.2 Delete the Draft Affected Person Record Medical Practitioner can delete the draft affected person record by clicking the delete button as shown in Figure 27.

· · ·	Home				
nission Status	List of pending for submissi	Dn .			
f pending for	ID 🗘 Date of Report	Affected Person	Document No.	Status	Delete Draft Print Draft
ission	JKKP ld: 158 - 1 affected person				
t submitted JKKP7	158 16/08/2014	TEST002	22222	Draf	8 🖶
	<				>

Figure 27: Delete draft affected person record

5.3 Print the Draft Affected Person Medical Practitioner can print out the draft affected person by clicking the print button as shown in Figure 28.

₽7 ¥ 1	Home						
mission Status	List of pending for submissio	n			6		
f pending for	ID 🗘 Date of Report	Affected Person	Dосы	ment No.	Status	Delete Draft	Print Draft
lission	JKKP ld: 158 - 1 affected person						- 21
f submitted JKKP7 rt	158 16/08/2014	TEST002	22222	2	Draf	8	0
	<						>
	< Q, Show Details		€ € Page 1 of 1 ⇒ Э	10			> View 1 - 1 of 1
	< Q Show Details		€ € Page 1 of 1 ≥ ●	10 💟			> View 1 - 1 of 1



.

(a) (a) (b) (b) (c) (c) (c) (c) (c) (c) (c) (c) (c) (c	Viewer/SlipJKKP7Practitioner.aspx?JKKP7Id=158 P - C 3- REPORT FOR OCCUPATIONA 6 ejkkp7.dosh.gov.my	合 公 第
	Aup Laporan 3 © () 1 1 1 1 •	-
	LLCPORNA MESCRAM KESACHAM JKKP 7 Description research wave mescachaming and the second wave mescachaming mescachaming and the second wave me	
	Jantina LELAV Pekerjaan RR Tarikh Diagnosis 10:00:2014 Nama & Alamat Organisasi Ramat A Jamat Doklor yang merawat RL MP TESTOO1	
	KL LLN MUTIARA 2/18 22322 KL KLALA LUMPUR ELANGOR	
	Lokasi Kejadian	

The draft affected person report will be displayed as shown in Figure 29.

Figure 29: Draft printing screen

6.0 LIST OF SUBMITTED JKKP7 REPORT

Medical Practitioner can view the list of submitted JKKP7 report by clicking the "List of submitted JKKP7 report" menu as shown in Figure 30.

sn.gov.my/eJKKP//Kegistration/Jl ome .ist of submitted JKKP7 Report	NP75UDMIt	e REPORT FOR OCCUPATI	0 ×	Welcome, mptest001@te
ome .ist of submitted JKKP7 Report				mptest001@te
ome .lst of submitted JKKP7 Report				
list of submitted JKKP7 Report				
.ist of submitted JKKP7 Report				
New York Control of the Control of t				
D G Date of Report	Reference No.	Affected Person	Status	Print JKKP7
KP ld: 157 - 1 affected person				
57 15/08/2014	HQ/2014/158	TESTUSER	Penerimaan Pengesahan	0
Q Show Details		€ € Page 1 of1) > 10		View 1 - 1 o
	KP kt: 157 - 1 affected person 57 15/08/2014	KP kt: 157 - 1 affected person HQ/2014/158 57 15/08/2014. HQ/2014/158 Q, Show Details Line of the second	KP kt 157 - 1 affected person 57 15/08/2014 HQ/2014/158 TESTUSER Q, Snow Details () Page 1 of 1 () 10 	KP Id: 157 - 1 affected person 57 15/08/2014 HQ/2014/158 TESTUSER Penerimaan Pengesahan

Figure 30: List of submitted JKKP7 Report

21

6.1 View Submitted JKKP7 Report Details Medical Practitioner can view the submitted report details by clicking the report reference number as shown in Figure 31.

e-JKKP7 Syst					mptest001@
(P7 V	Home				
mit JKKP7	List of submitted IKKP7 Report				
bmission Status	ID Date of Report	Reference No.	Affected Person	Status	Print IKKP
of pending for 🖤 mission	KKP ld: 157 - 1 affected person				
of submitted JKKP7	157 15/08/2014	HQ/2014/158	TESTUSER	Penerimaan Pengesahan	e
ort					
	Q Show Details			9 10 V	View 1 - 1 r
	Q, Show Details			9 10 V	View 1 -
	Q Show Details		ⓒ ⓒ Page 1 of 1)	 10 • 	View 1 - 1
	Q Show Details		€ € Page 1 of 1 0	10 V	View 1 - 1
	Q, Show Details		€ () Page 1 of 1)	9 10 V	View 1 - 1

Figure 31: View submitted JKKP7 report details

After clicking the report reference number, system will display the submitted JKKP7 report details as shown in Figure 32.

← → Ø http://ejkk	кр7. dosh.gov.my /eJKKP7/Registration/ViewJKKP7Practiti	oner?id=157&email=mpt 🔎 🔻 🖒 💋 - 1	REPORT FOR OCCUPATIO ×	
Sistem e-JKK	(P7			Welcome, mptest001@test
Q јккр7 ∨	A Home			
Submit JKKP7	IKKP7 Report			
Submission Status		-		
List of pending for submission	Notifier Information	2 Affected Person	3 Occupational Poisoning / Disease	4 Additional Information
List of submitted JKKP7 Report	Medical Practitioner Information			
(@)				
	Name	MP TEST001		
	Designation	MGR		
	Clinic / Hospital Information			
	Clinic / Hospital Name	KLINIK MESRA		
	Address	JLN MUTIARA 2/18		
	City	PUCHONG		
	State	SELANGOR		
	Postcode	47100		
	Phone No.	03-89928800		
				← Prev Next →
				P

Figure 32: Submitted JKKP7 report details screen

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Medical Practitioner can print out the submitted JKKP 7 report details by clicking the print button as shown in Figure 33.

JKKP 7 V	Home					
Submit JKKP7	List of submitted JKKP7 Report					
st of pending for	ID G Date of Report	Reference No.	Affected Person	Status	Print JKKP7	
Ibmission	JKKP ld: 157 - 1 affected person					
st of submitted JKKP7	157 15/08/2014	HQ/2014/158	TESTUSER	Penerimaan Pengesahan	Ð	
iors						
0						
	0.000 J			- 54		
	Q, Show Details		C C Page 1 of 1 ())	10 🗵	View 1 - 1 o	
	Q, Show Details			10 🔽	View 1 - 1	
	Q, Show Details			10 🔽	View 1 - 1	
	Q, Show Details			10 🔽	View 1 - 1	
	Q Show Details		() Page 1 of 1 () ()	10 🔽	Viev	
	Q Show Details		() Page 1 of 1) 9	10 🗸	View 1 - 1	

Figure 33: Print submitted JKKP7 report

A

The submitted JKKP7 report printing screen will be displayed as shown in Figure 34.

🔄 🔄 🖉 http://ejkkp7.dosh.gov.my/elKKP7/Content/Viewer/SlipJKKP7Practitioner.aspx?JKKP7Id=157 🔎 🛪 🖒 🧭 - REPORT FOR OCCUPATIONA 🧭 ejkkp7.dosh.gov.	ny × 🔐 🕀 🛱
Tutup Laporan	^
3 8 4 A D 1 1 1 1 1 1	
LAPORAN MENDENAI KERACUNAN JKKP 7	
PERATURAN-PERATURAN KESELAWATAN DAN KESIATAN (PERKENTAHAN) KENDRAW KEJALANDAN, KEJADAN BERBANA YA, KERACUNAN	
BAHAGIAN A2 - Pemberitahu - Peraturan 7/2) Pengamal Perubatan Berdaftar	
Marta MP TESTO01	
Javatan McGR	
Nama & Alamat Organisasi	
ULINIK MESARA 1 JUN MUTARA 2/18	
VIUU PUCHUNG SELANGOR	
No. Telefon	
REKOD: 1	
BAHAGIAN B - Orang yang terlibat BAHAGIAN C - Keraounan Pekerjaan / Penyakit	
TESTUSER Poisonia by advinide monomer	
Tarikh Lahir 0109/2000	
No. Pengenalan 232342343	
Tarat Kewarganegaraan	
Jantina LELAKI	
Pekerjaan MGR Tarikh Diagnosis [15/08/2014	
Nama & Alamat Organisasi Nama & Alamat Dektor yang merawat TEST MP TESTO	
KL JILN MUTIARA 2/18	
48000 KL 47100 FUCHONG	
KUALA LUMPUR BELANGOR	
Lokasi Kejadian Merkeban	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~
Torrando	

Figure 34: Submitted JKKP7 report printing screen

7.0 CHANGE PASSWORD

To change the current password, Medical Practitioner need to click "Change Password" menu at the upper right corner as shown in the Figure 35.

Critical e-IKKP7 Syst	em in the second se	Welcome, mptest001@test
Q JKKP7 ~ Submit JKKP7	₩ WELCOME TO 6-JIO077 SYSTEM (x0.1)	 Change Passwon ▲ Update Profile № Malay ⊯ English
List of pending for submission List of submitted JKKP7 Report	T STATISTICAL DIAGNOSIS OF DISEASE / POISONING (50%) (50%)	Log Off Policening by acryteide menorer Policening by Berusere or a formologue

Figure 35: Change password menu

7.1 Key in the old and new password Medical Practitioner need to key in current password, new password and re-type the new password, and then clicks Change Password button as shown in Figure 36.

.

🧑 e-JKKP7 Syst			Welcome, mptext001@test
j jiQCP 7 ✓ Submit JKKP7	Security Information		
Submission Status	Current Password	*******	
List of pending for submission	New Password	******	
List of submitted JKKP7 Report	Confirmation Password (re-type)	******	
٢		Change Password	

Figure 36: Change password page

The system shows "Record has been successfully updated" notification as shown in Figure 37.

		CONTRACTOR OF A CONTRACTOR OF	And Personnel Name	
🗲 🕘 🧭 http://ejk	kp7. dosh.gov.my /eJKKP7/Account/Ma	nage?Message=ChangePasswordSuccess 🛛 🔎 🔫 🖒 🎯 - REP	PORT FOR OCCUPATIO ×	û 🕁 🕮
e-IKKP7 Sys	tem			Wetcome, mptest001@test *
O INVERT		O Notifications	×	
Submit 1KK07		Barrad has been averaged, the reduced		
Submission Status		Record has been successionly updated		
List of pending for			OK	
submission				
List of submitted JKKP7 Report		Confirmation Password (re-type)		
		✓ Change Password		

Figure 37: Updated password notification

8.0 UPDATE PROFILE

Medical Practitioner can update his/her user profile by clicking at the upper right corner of the page as shown in Figure 38.



Figure 38: Update profile menu

8.1 Update User Profile

Medical Practitioner update the related user information and clicks "Update" button as shown in Figure 39.

KKCP 7 🗸 🗸	👫 Home				
ubmit JKKP7 iubmission Status st of pending for ubmission	Medical Practitioner Profile		Clinic / Hospital Information		
st of submitted J0097 poort	Name Document Type Document No. Phone No. Designation MMC No. OHD No. User Name	MP TEST001 New IC No.	Clinic / Hospital Name Address City State Postcode	KLINIK MESRA JUN MUTIARA 2/18 PUCHONG SELANGOR	
		✓ Update			

Figure 39: Update profile page

Update profile notification will be prompted once updating profile successfully as shown in Figure 40.

	kn7 dash anu my/aW/07/Registration/Use	staBrafilaBractitioner/idemotort001@t= 0 = C		-	
Q Joop 7 ~ Submit JKKP7	Home Medical Practitioner Profile	Notifications Record has been successfully updated			Wexame, mptest001@test *
List of pending for submission List of submitted JKKP7 Report	Applicant information	MP TESTOO1	OK Clinic / Hospital Name	KLINIK MESRA 1	
	Document Type Document No. Phone No. Designation MMC No. (OHD No. User Name	New IC No. 8999990989899 03-89928800 MGR 001 002 mptest001@test.com	Address City State Postcode	JLN MUTTARA 2/18 PUCHONG SELANCOR 47100	
		✓ Updare			

Figure 40: Updated profile notification

9.0 SWITCH LANGUAGE

Medical Practitioner can switch the languages between Malay and English by clicking the switch language menu as shown Figure 41.

🔿 🧭 http://ejkl	kp7. dosh.gov.my/eJKKP7/Home/MedicalPractitioner	<u>ا ا ا ا</u> ش ش
ကြားလို e-JKKP7 Sys	tem	Welcome, mptest001@test
JKKP 7 V Submit JKKP7	✓ WELCOME TO e-JKKP7 SYSTEM (x0.1)	🚔 Change Passw 🛔 Updare Profile 189 Malay
Submission Status		🍽 English
ist of pending for ubmission	T STATISTICAL DIAGNOSIS OF DISEASE / POISONING	U Log Off
List of submitted JKKP7 Report	(50%)	 Relativing by anytholde monomer Pelatining by benuene or a homologue
	(50%)	
	Figure 41: Switch language menu	

E. COMPANY REPRESENTATIVE ROLE

1.0 REGISTER NEW USER

1.1 Register New User

After accessed the system, Company Representative clicks "Register User" button as shown in Figure 42.



Figure 42: e-JKKP main page

Company Representative clicks on "Company Representative" button as shown in Figure 43.



Figure 43: Selection for user registration

Company Representative keys in all the required information and then clicks "Next" button as shown in Figure 44.

← ⊕ Ø http://ejkl	cp7. dos l	h.gov.my/eJKKP7/Account/Register	_	<u>ک</u> + ۵	Register En	nployer Represen ×	_	-	- □ - ×
(7 Sy:	stem							
🍳 e-JKKP7 Login	~	A Home							
	<u>۵</u>	Company Representative	Information	Company Information					
		Applicant Information				Security Information			
ୟ Login		Name				User Name	e.g nama@email.com		
Registration Register User	~	Document Type	Please Choose	e	-	Password			
Assistance	~	Document No.	e.g 010101010	0101		Password (re-type)			
User Guide Manua	I	Phone No.							
FAQ		Designation							
Choose Language Malay	2 ~				_				
English				→ Next	э	Reset			
(K)									

Figure 44: Company representative information

Company Representative fills in the company information and then clicks "Save" button as shown in Figure 45.

		(1///P7 ()	_	0 - t		-		
	sn.gov	v.my/eJKKP7/Account/Register	_		Register Employer R	epresen ×		ឃែស
e-JKKP7 Sy	/ste	m						
🎗 e-JKKP7 Login 🗸 🗸	1	👫 Home						
٨		Company Representative	nformation	Company Information	1			
				2				
		Company Name				Phone No.		
🛰 Login		Address				Email	e.g nama@email.com	
🖋 Registration 🛛 🗸						ROC No.		
Register User		City						
Assistance V		State	Please Ch	ioose	~	JKKP No.		
User Guide Manual		Postcode				Industry Code	Please Choose	~
FAQ								
→ Choose Language ∨								
Malay				✓ Save	D Reset			
English								

Figure 45: Company information page

This notification will be appeared after the registration successful as shown in Figure 46. Company Representative may proceed with the login.



Figure 46: Notification after the registration successful

2.0 LOGIN INTO THE SYSTEM

2.1 Login into the System Company Representative need to key in the user name and password and click "Login" button as shown in Figure 47.



Figure 47: e-JKKP7 main page

Once successfully login, the landing page will be appeared as shown in Figure 48.

A () (in the second sec	gov.my/eJKKP7/Home/EmployerAdministrator	- □ ×
e-JKKP7 Sys	tem	Welcome, crtest001@test.c ▼
Q JKKP 7 ~ Submit JKKP7	✓ WELCOME TO e-JKKP7 SYSTEM (v0.1)	×
Submission Status		
List of pending for submission	T STATISTICAL DIAGNOSIS OF DISEASE / POISONING	By Month or Year 😒
List of submitted JKKP7 Report		

Figure 48: Company Representative Module landing page

3.0 STATISTICAL DIAGNOSIS OF DISEASE / POISONING REPORT

The system will display the report of submitted disease / poisoning in a pie chart.

← → @ http://ejkkp7.do	ssh.gov.my/eJKKP7/Home/MedicalPractitioner	6 ☆ ⁽¹⁾
e-JKKP7 Sy	ystem	Welcome, mptest001@test
Q JKKP7 ✓ − Submit JKKP7	✓ WELCOME TO e-JKKP7 SYSTEM (v0.1)	×
Submission Status List of pending for submission List of submitted JKKP7 Report		By Month or Year v

4.0 SUBMIT JKKP7

Company Representative will submit a report about Occupational Disease and Poisoning. Medical Practitioner required to enter notifier information, affected person information and occupational poisoning / disease and additional information details.

4.1 Notifier Information

Company Representative fills in the notifier information and clicks "Save & Next" button as shown in Figure 50.

- (-) Attp://ejkkp7	.dosh.gov.my/eJKKP7/Registration/JKKP7		<u>ب</u> ور	C 🥖 - REPOR	T FOR OCCUPATIO ×	-	-	
e-JKKP7 Sys	stem							Welcome, crtest001@test.c
Q ЈККР 7 🗸 🗸	🖀 Home							
Submit JKKP7	IKKP7 Report							
Submission Status	,		-				-	
List of pending for submission	1 Notifier Information	1	2 Affected Per	son	Occupational Poisoning /	Disease	Additional Inform	mation
List of submitted JKKP7 Report	Employer Representative Inform	nation			Company Information			
	Name	CRTEST001			Company Name	TEST		
	Document Type	New IC No.			Address	KL		
	Document No.	080800909090			City	KL		
	Phone No.	03-8992999000			State	SELANGOR		
	Designation	mgr			Postcode	47100		
					Phone No.	03-8999798899		
					ROC No.	G234489		
					JKKP No.	898989		
					Industry Code	Agricultural and anima	l husbandry service	es veterinary ac
							← Previous S	iave & Next 🗲

Figure 50: Notifier Information form

4.2 Affected Person

Company Representative fills in the affected person information and clicks "Save & Next" button as shown in Figure 51.

- I I I I I I I I I I I I I I I I I I I	.dosh.gov.my/eJKKP7/Registration/JKKP	7	ר ל <mark>⊘</mark> - RE	PORT FOR OCCUPATIO ×	-		- □ × 6 ☆ 6
e-JKKP7 Sys	tem						Welcome, crtest001@test.c 🔻
д јккр7 ∽	A Home						
Submit JKKP7	IKKP7 Report						
Submission Status	jind / hepoile		-			-	
List of pending for submission	Notifier Informatio	n	2 Affected Person	3 Occupational Poisoning /	Disease	Additional Infor	mation
List of submitted JKKP7 Report	Affected Person						
(*)	Name			Is the name and address of th	ne registered company	is also the location of ac	cident?
	Document Type	Please Choose	~	Organisation Name			
	Document No.	e.g 010101010101		Address			
	Nationality	 Malaysian Citizen Non-Malaysian Citizen 		City			
	Gender	O Male		State	Please Choose	~	
		O Female		Postcode			
	Birth Date	**		Location of Incident	Please Choose	\checkmark	
	Race	Please Choose 🖌					
	Occupation						
						← Previous	5ave & Next 🗲

Figure 51: Affected Person information form

4.3 Occupational Poisoning / Disease Company Representative fills in the occupational poisoning / disease information and clicks "Save & Next" button as shown in Figure 52.

(=) (@ http://ej	kkp7. dosh.gov.my /eJKKP7/Registration/JKKP7	ター c) 🦉 - REPOI	RT FOR OCCUPATIO ×	× 0 - 0
(stem			Welcome, mptest001@test
Juno 7 Submit (KKP7 Submit (KKP7 Submission Status Litt of pending for submission Litt of submitted (KKP7 Report ©	Home JKXP7 Report Notifier Information Diagnosis / Provisional Diagnosis Diagnosis / Provisional Diagnosis Diagnosis Date Narma Doktor Address City State Postcode	Affected Person Poisoning by acrylmide monomer 15/08/2014 MP TEST001 JLN MUTIARA 2/18 PUCHONG SELANGOR ¥	3 Occupational Poisoning / Disease	Additional Information

Figure 52: Occupational Poisoning / Disease information form

4.4 Additional Information Company Representative fills in the description of work that led to occupational poisoning / disease as shown in Figure 53.

📸 e-JKKP7 Sys	ystem	Welcome, haizams@gmai
ККР 7 ~	A Mome	
Jbmit JKKP7	IKKP7 Report	
ubmission Status		•
t of pending for omission	Notifier Information Affected Person Occupational Polisoning / Disease Addition	-4 nal Information
of submitted JKKP7 ort	, Additional Information	
(N)		
	been caused by exposure to an agent at work, e.g.a specific chemical - please state what that agent is)	
	UMIC3	
	Supporting Documents	
	Supporting Documents Add File. Browse Browse Delete	
	Supporting Documents Add File Browse Browse	

Figure 53: Additional information form

Company Representative can upload the supporting document by clicking the "Browse" button as shown in Figure 54.

A (a) (a) http://ejkl	ckp7.dosh.gov.my/el/KKP7/Registration//KKP7 👂 - C 🧟 - REPORT FOR OCCUPATIO ×	- 回 - × 徐 ☆ 徐
ونون e-JKKP7 Sy	ystem Welcom haltan	ne, ns@gmail.• 🔻
Q JKKP 7 ~	A Home	
Submit JKKP7	IKKP7 Report	
Submission Status		
List of pending for submission	Notifier Information Affected Person Occupational Poisoning / Disease Additional Information	
List of submitted JKKP7 Report	Additional Information	
(
	Supporting Documents	
	Add File Browse Br	nish 🗲

Figure 54: Additional information uploading document form

Choose File to Upload	×
Computer ►	✓ 4 Search Computer
Organize 🔻	u≓ ▼ [] (2)
 ✓ ★ Favorites ■ Desktop Downloads ™ Recent Places 	A Hard Disk Drives (2) OS (C:) 85.7 GB free of 284 GB
 ▲ Contraction ▲ Libraries ▶ Documents ▶ Music ▶ Pictures ▶ Subversion ▶ Videos 	READER (D:) 1.83 GB free of 1.99 GB Devices with Removable Storage (2) DVD RW Drive (E:)
Computer	CD Drive (G:)
P ≝ OS (C:) File <u>n</u> ame:	All Files (*.*) Open Cancel

Company Representative browses the supporting document on local hard drive as shown in Figure 55.

Figure 55: Browse the supporting document

The system shows a list of documents uploaded as shown in Figure 56.

June 1	Home			
Submit JKKP7	IKKP7 Peport			
Submission Status	JICE / REPORT	-	-	
List of pending for submission	Notifier Information	Affected Person	Occupational Poisoning / Disease	Additional Information
List of submitted JKKP7 Report	Additional Information			
	Supporting Documents Add File Browse	Delete		
	InstallShie	eld Visual Studio.png	149.98 KB	Delete

Figure 56: Page shows the supporting document uploaded

Company Representative can delete the uploaded document as shown in Figure 57.

Http://ejkk	kkp7.dosh.gov.my/elKkP7/Registration//IKKP7	해 ☆ ₩
Q JKKP 7 ~	Methods Home Home	
Submit JKKP7	JKKP7 Report	
Submission Status		
 List of pending for submission 	Notifier Information Affected Person Occupational Poisoning / Disease Additional Information	
 List of submitted JKKP7 Report 	, Additional Information	
	Description of work that led to occupational poisoning/disease [Please describe any work done by the affected person which might have led to them getting the disease is thought to have been caused by exposure to an agent at work, e.g. a specific chemical - please state what that agent is)	
	TESTING	
	Supporting Documents	
	Add File. Browse Browse Browse Browse	
	InstallShield Visual Studio.png 149.98 KB B Delete	
	← Previous Finish	•

Figure 57: Deleting supporting document

CKP 7 ~	👫 Home					
ubmit JKKP7	IKKP7 Report					
Submission Status			-	•		_
ist of pending for ubmission	Notifier Inform	nation	Affected Person	Occupational Poisoning / Dis	ease Additional	4) Information
st of submitted JKKP7 eport	Additional Information	1				
	Description of work that been caused by exposu TESTING Supporting Document + Add File	s	ng/disease (Please describe any wo specific chemical - please state wha	rk done hy the affected person which might h	eve led to them getting the disease is t	hought to have
		InstallShield Visu	ual Studio.png	143.98 KB	🔒 Delete 🗌	

Company Representative clicks "Finish" button to finish the submission as shown in Figure 58.

Figure 58: Finish button

The notification will be prompted as shown in Figure 59.

🕞 🥖 http://ejkkp7	.dosh.gov.my/eJKKP7/Registration/JKKP7		Q - C	REPORT FOR OCCUPATI	0×	Sec. O.	ŵ
ККР 7 🗸 .	🖀 Home						
ubmit JKKP7		 Notifications 			×		
Submission Status	Notifier Information	Do you want to add new rec Select 'Add Affected Person' Report' and to save draft the	ords Affected Person? If If you choose to submi submission choose 'Sa	'Yes, t the JKKP7 report, select 'Se ve Draft'	ng / Disease	4 Additional Infe	prmation
port	Additional Information	4 Add Affected Person	n 🗸 Send JKKP7	Report 🖉 Save Draft	-		
	Description of work that led to o been caused by exposure to an TESTING	ccu age List of Registered Affec	ted Person		might have	led to them getting the disease is th	ought to have
		Affected Person	Document No.	Occupation			
		TEST	234	RE			
	Supporting Documents	se.					
		InstallShield Visual Studio.png			149.98 KB	the Daviers	
						← Prev	ious Finish 🗲

Figure 59: Submission finished confirmation

Company Representative can add another affected person by clicking "Add Affected Person" button before the submission as shown in Figure 60.

(C) (S) (Attp://ejkk	p7. dosh.gov.my /eJKKP7/Registration/JKKP7		- <u>⊜</u> 5 - Q	EPORT FOR OCCUPATIO	×			× 回 -) 節 ☆ ŵ
Q јккр 7 ~	🖀 Home							/
Submit JKKP7	JKKP7 Report	 Notifications 			×			
Submission Status	Notifier Information	Do you want to add new recon Select 'Add Affected Person'. If Report' and to save draft the si	ds Affected Person? If \ you choose to submit ubmission choose 'Save	es, he JKKP7 report, select 'Send Draft'	ng / Di	sease	Additional Information	n
Report	Additional Information Description of work that led to occ been caused by exposure to an age	Add Affected Person	✓ Send JKKP7 R	eport 🖉 Save Draft	might	have led to them getting t	he disease is thought to	have
	Supporting Documents	Affected Person TEST	Document No. 234	Occupation RE				
	+ Add FileBrowse	InstallShield Visual Studio.png		14	₩ 9.98 KB	🛱 Delete		
							← Previous	Finish >

Figure 60: "Add Affected Person" button

Company Representative submits the report by clicking the "Send JKKP Report" button as show in Figure 61.

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Submit JKKP7		 Notifications 			×		
Submission Status	Notifier Information	Do you want to add new recor Select 'Add Affected Person'. If Report' and to save draft the s	ds Affected Person? If Y you choose to submit ubmission choose 'Sav	′es, the JKKP7 report, select 'Send e Draft'	ng / Disease	Additional Informat	ion
Clist of submitted JKKP7 Report	Additional Information Description of work that led to been caused by exposure to a TESTING	Add Affected Person	✓ Send JKKP7 R	eport 🖉 Save Draft	might have led	to them getting the disease is though	to have
	been caused by exposure to an age TESTING	List of Registered Affecte	d Person				Additional Information
		Affected Person	Document No.	Occupation RE			
	Supporting Documents				Y		
		InstallShield Visual Studio.png		149.	98 KB	🕆 Delete	
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Figure 61: Send JKKP Report button

Company Representative clicks	the "Agree"	button to	submit the
report as shown in Figure 62.			

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Submit JKKP7	JKKP7 Report	①Declarations	×	
Submission Status			\sim	
 List of pending for submission 	Notifier Information	 ANZAW WP a medical practitioner, nerety declare that the information provided of me for this JKKP7 report is true, correct and complete. 	ung / Disease Additional Information	
List of submitted JKKP7				
(R)	Additional Information	V Agree		
	Description of work that led to occu		might have led to them getting the disease is thought to ha	ive
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Figure 62: "Agree" button

Company Representative clicks the "Save Draft" button to save the report as draft as shown in Figure 63.

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🗲 🕞 🙋 http://ejkk	p7.dosh.gov.my/eJKKP7/Registration/JKKP7		D-C 🥖-	REPORT FOR OCCUPATIO	×			合 ☆ 戀
Q ЈККР 7 ×	🖀 Home	_						· · · · · · · · · · · · · · · · · · ·
Submit JKKP7		 Notifications 			×			
Submission Status List of pending for submission List of submitted JKKP7	Notifier Information	Do you want to add new reco Select 'Add Affected Person'. I Report' and to save draft the s	ds Affected Person? If f you choose to submit submission choose 'Sav	Yes, t the JKKP7 report, select 'Send ve Draft'	ng / Disea	se	4 Additional Information	
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		Affected Person TEST	Document No.	Occupation RE				
	Supporting Documents Add File_ Browse				~			
		InstallShield Visual Studio.png		149	9.98 KB	1 Delete	Previous 1	Finish À

Figure 63: "Save Draft" button

5.0 LIST OF PENDING FOR SUBMISSION

This page will display all the affected person that yet to be submitted (draft).

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List of submitted IKKP7	JKKF	Pld: 159 - 1 affected person						
Report	159	16/08/2014	TEST		23423423423	Draf	<u>ê</u>	0
	Q	Show Details		(Page 1 of 1	> > 10			/iew 1 - 1 of 1

Figure 64: List of Pending for submission page

5.1 View the Draft Affected Person Details Company Representative can view the draft affected person details by clicking the draft affected person name as shown in Figure 65 below.

e-JKKP7 User's Manual

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7 ~	A	Home						
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lission		JKKP ld: 159 -	1 affected person					
f submitted JKKP7 rt		159 16/0	8/2014	TEST	23423423423	Draf	Û	₽

Figure 65: Click draft affected person name to view details

The page then display the draft affected person details page as shown in Figure 66.

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Submission Status	jitti / tepore			
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st of submitted JKKP7 eport			1 0	
	Medical Practitioner Information			
	Name	MP TEST001		
	Designation	MGR		
	Clinic / Hospital Information			
	Clinic / Hospital Name	KLINIK MESRA		
	Address	JLN MUTIARA 2/18		
	City	PUCHONG		
	State	SELANGOR		
	Postcode	47100		
	Phone No.	03-89928800		
				← Previous Save & Next →

Figure 66: Display draft affected person details

5.2 Delete the Draft Affected Person Record Company Representative can delete the draft affected person record by clicking the delete button as shown in Figure 67. *

e-JKKP7 User's Manual

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Home						
List of pending for submission						
ID 🗘 Date of Report	Affected Person		Document No.	Status	Delete	Print Draft
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159 16/08/2014	TEST		23423423423	Draf	8	0
O Free Dentis		G G [Page of [] G				view 1 - 1 of
				(€) (Page 1 of 1) (5) 10 W	€ € Page 1 of1 5 € 10 ⊻	

Figure 67: Delete draft affected person record

5.3 Print the Draft Affected Person Company Representative can print out the draft affected person by clicking the print button as shown in Figure 68.

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		<mark>@</mark> Sho	ow Details		() Page 1 of 1	0 10 4		V	/iew 1 - 1 of 1

Figure 68: Print the draft affected person

The draft affected person report will be displayed as shown in Figure 69.

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Karma & Alamat Organisasi	Agricultural and animal husbandry services veterinary activities	
SELANGOR	Orang yang boleh dihubungi (Jika lain dari atas)	
BAHAGIAN B - Orang yang terlibat Nama [TEST Tarikh Lahir 22/08/2006	BAHAGIAN C - Keracuman Pekerjaan / Penyakit Diagnosis / Diagnosis Sementara Poisoning by cadmium	_
No. Pengenalan 234234234 Taraf Kewarganegaraan WARGANEGARA Jantina PEREMPUAN		
Pekerjaan EE	Tarikh Diagnosis 15/08/2014 Nama & Alamat Doktor yang merawat	
KL	DR	U U
47100 KL	67777 KL	

Figure 69: Draft printing screen

6.0 LIST OF SUBMITTED JKKP7 REPORT

Company Representative can view the list of submitted JKKP7 report by clicking the "List of submitted JKKP7 report" menu as shown in Figure 70.

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tion Statur	List of submitted JKKP7 Report				
ading for	ID 🕴 Date of Report	Reference No.	Affected Person	Status	Print JKKP
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	Q Show Details			 10 ¥ 	View 1 - 1 :
	Q Show Details		() Page 1 of 1	(b) 10 V	View 1 - 1

Figure 70: List of submitted JKKP7 Report

6.1 View Submitted JKKP7 Report Details Company Representative can view the submitted report details by clicking the report reference number as shown in Figure 71.

S C Jun / Syste	em				
јккр 7 🗸 🗸	🔗 Home				
Submit JKKP7	List of submitted JKKP7 Report				
Submission Status	ID 🕴 Date of Report	Reference No.	Affected Person	Status	Print JKKP7
ubmission	JKKP ld: 157 - 1 affected person				
ist of submitted JKKP7	157 15/08/2014	HQ/2014/158	TESTUSER	Penerimaan Pengesahan	•

Figure 71: View submitted JKKP7 report details

After clicking the report reference number, system will display the submitted JKKP7 report details as shown in Figure 72.

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Corry Sistem e-JKKI				mptest001@test
↓ JKKP 7 ✓	🛱 Home			
Submit JKKP7	JKKP7 Report			
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List of submitted JKKP7 Report	Noulier micrimation	Allected Person	Occupational Poisoning / Disease	Additional miormation
	Medical Practitioner Information			
	Name	MP TEST001		
	Designation	MGR		
	Clinic / Hospital Information			
	Clinic / Hospital Name	KLINIK MESRA		
	Address	JLN MUTIARA 2/18		
	City	PUCHONG		
	State	SELANGOR		
	Postcode	47100		
	Phone No.	03-89928800		
				🗧 Prev 🛛 Next 🗲

Figure 72: Submitted JKKP7 report details screen

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Company Representative can print out the submitted JKKP7 report details by clicking the print button as shown in Figure 73.

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nit JKKP7					
mission Status	List of submitted JKKP7 Report				
of pending for	ID G Date of Report	Reference No.	Affected Person	Status	Print JKKP
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of submitted JKKP7	159 16/08/2014	HQ/2014/159	TEST	Penerimaan Pengesahan	÷
	@ Show Details			Ū	View 1 - 1 c

Figure 73: Print submitted JKKP7 report

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The submitted JKKP7 report printing screen will be displayed as shown in Figure 74.

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Factory Compound/Car Park		~

Figure 74: Submitted JKKP7 report printing screen

7.0 CHANGE PASSWORD

To change the current password, Company Representative need to click "Change Password" menu at the upper right corner as shown in the Figure 75.

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Figure 75: Change password menu

7.1 Key in the old and new password Company Representative need to key in current password, new password and re-type the new password, and then clicks "Change Password" button as shown in Figure 76.

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🤖 e-JKKP7 System			Welcome, imptest00	
JKKP 7 V Submit JKKP7	Security Information			
Submission Status	Current Password	*******		
List of pending for submission	New Password	******		
List of submitted JKKP7 Report	Confirmation Password (re-type)	******		
۵				
		* Change Password		

Figure 76: Change password page

The system shows "Record has been successfully updated" notification as shown in Figure 77.

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E 🕞 🧭 http://ejkl	kp7. dosh.gov.my /eJKKP7/Account/N	Nanage?Message=ChangePasswordSuccess 🔎 🖛 🖒 🦉 - REPO	DRT FOR OCCUPATIO ×	û ☆ @
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List of pending for				
submission			UK	
List of submitted JKKP7 Report		Confirmation Password (re-type)		
		✓ Change Password		

Figure 77: Updated password notification

8.0 UPDATE PROFILE

Company Representative can update his/her user profile by clicking at the upper right corner of the page as shown in Figure 78.

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Figure 78: Update profile menu

8.1 Update User Profile

Company Representative update the related user information and clicks "Update" button as shown in Figure 79.

IKKP 7. V	A Home				
Submit JKKP7 Submission Status List of pending for submission List of submitted JKKP7 Report @	Medical Practitioner Profile Applicant Information Name Document Type	MP TEST001 New IC No.	Clinic / Hospital Information Clinic / Hospital Name Address	KLINIK MESRA JLN MUTIARA 2/18	
	Document No. Phone No. Designation MMC No. OHD No. User Name	89999989899 03-89928800 MGR 001 002 mprest001@test.com	City State Postcode	PUCHONG SELANGOR	
		✓ Update			

Figure 79: Update profile page

Update profile notification will be prompted once updating profile successfully as shown in Figure 80.

(C)	cp7. dosh.gov.my /eJKKP7/Registration/Upd	ateProfilePractitioner?id=mptest001@t 🔎 🗝 🖒 🌈 - REF	PORT FOR OCCUPATIO ×		0 th th
e-JKKP7 Syst	tem	•Notifications	×		Wekame, mptest001@test ▼
Submit JKKP7		Record has been successfully updated	ox.		
submitsion List of submitted (JOG7 Report	Pepident ritio Header Name Document Type Document No. Phone No. Designation MMC No. OHD No. User Name	MP TEST001 New IC Na. 899999988869 03-89928800 MGR 001 002 mpteet001@test.com	Clinic / Hospital Name Address City State Postcode	RLINIK MESRA 1 JUN MUTIARA 2/18 PUCHONG SELANGOR	
		✓ Update			

Figure 80: Updated profile notification

9.0 SWITCH LANGUAGE

Company Representative can switch the languages between Malay and English by clicking the switch language menu as shown Figure 81.

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